

Most Urgent

**F.No. 225/132/2016 – ITA-II
Government of India
Ministry of Finance
Department of Revenue
Central Board of Direct Taxes**

North Block, New Delhi, the 6th May, 2016

To,

All Pr. CCsIT/Pr. CCIT (Intl. Tax)/Pr. CCIT (Exemption)

Subject: Meeting taken by the Revenue Secretary on 04.05.2016 – Seeking of information regarding average workload with officers of the level of ACIT/DCIT in the Department – reg.

Kindly refer to the above subject and the enclosed O.M.


2. In this regard, I am directed to state that the Revenue Secretary and Chairman, CBDT have sought information regarding average workload with officers of the level of ACIT/DCIT in the Department. Specifically, the following information may be obtained from the field units and also the average pendency be worked out.

- I. Sanctioned strength of ACsIT/DCsIT in the Department.
- II. Actual working strength of ACsIT/DCsIT as on 01.04.2016.
- III. Number of scrutiny assessments disposed of by ACsIT/DCsIT during F.Y. 2015-16.
- IV. Number of scrutiny cases pending with ACsIT/DCsIT as on 01.04.2016.

3. It is requested that the above information may be sent through E-mail latest by 10.05.2016 to the undersigned. The matter is to be given utmost priority.

4. This issues with the approval of Member (IT).

Encl: As above.


(Neeraj Gupta)
DCIT(OSD)(ITA-II)
North Block, CBDT
Ph:- 23095480
E-mail Id: ankita.pandey@nic.in

FTS(R) 164938/2016

F.No. 385/01/2015-IT (B)
Government of India
Ministry of Finance
Central Board of Direct Taxes

New Delhi, Dated: May 5th, 2016

Office Memorandum

Subject: Meeting taken by the Revenue Secretary on 4.5.2016- Seeking of information.

I am directed to say that in the meeting taken by the Revenue Secretary with the Chairman and Members of the Board on 04.05.2016, the Secretary had sought information regarding average workload with officers of the level of ACIT/ DCIT in the Department. With a view to work out the average workload, the Chairman has desired that the following information may be obtained from the field units and the average pendency be worked out:

- i) Sanctioned strength of ACsIT/ DCsIT in the Department.
- ii) Actual working strength of ACsIT/ DCsIT as on 01.04.2016.
- iii) Number of scrutiny assessments disposed of by ACsIT/ DCsIT during FY 2015-16
- iv) Number of scrutiny cases pending with ACsIT/ DCsIT as on 01.04.2016.

2. It is requested that the above information may please be obtained and the average pendency be worked out and a report be sent to the Revenue Secretary through Chairman, CBDT.

Sd -

(Anand Jha)

Commissioner (IT&CT)

Commissioner (ITA), CBDT

✓ Copy to: Member (IT) for information.

235/5
CITCITM

Please speak Anand

5.5.16

Spoken.

Pl. write to all PrccsIT/PrccIT (Int. Tax)/CCIT (Ex.) for submitting information as above by 11-5-16. Fax today itself

DS II
pls. p.o.
5/5/16
DCIT (OSO)

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