



आयकर निदेशालय (आयकर एवं लेखा पंजीयन) Directorate of Income Tax (Income Tax & Audit)
 वित्त मंत्रालय, राजस्व विभाग Ministry of Finance, Department of Revenue
 5 वीं मंजिल, मयूर भवन, नई दिल्ली - 110001 5th Floor, Mayur Bhawan, New Delhi-110001

F.No. F. No. ADG/ Exams/ITODE/16-17/4517

Dated: 28.2.2017

The Add. General of Income Tax (Trg.)-3
 National Academy of Direct Taxes,
 Chhindwara Road, Nagpur-440030

Sub:- Committee report on standardization of syllabus & examination across all the DRTIs

Your ref F.No.NADT/HQ/ITO(Exam)/2016-17 dt. 11.8.2016 addressed to the Member (P&V).

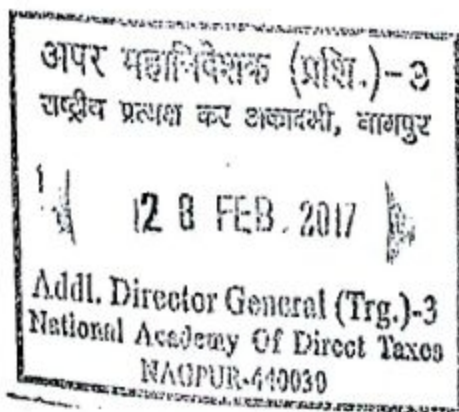
Your ref: F.No.ADG/Exam/ITO Trg./201617/2311 dt. 6.9.2016.

Your ref F.No.NADT/P&R/Holding of Exam (ITOs)/2016-17/2072 dt. 27.10.2016.

Madam,

Referring to above, I am directed to submit that the comments of the Chairperson-Committee for Standardization of Exams for Newly Promoted (ITOs) sent vide their letter No.DTRTI/Mum/Exam Committee/2016-17 dt.21.10.2016; were examined in the CBDT and rules for conduct of this examination finalized with the approval of the Revenue Secretary. Accordingly, the exam for the newly promoted ITOs at the end of their training at RTIs would now be conducted in accordance with the following rules:

- i. All trainees as have 85% or higher attendance during the course of the training/ concerned module would automatically be eligible for appearing in this exam without any separate completion being done by the Directorate of Examination. The concerned RTIs would, once all the training sessions conclude, issue a certificate to all the trainees as have completed the training with 85% or higher attendance, and this certificate will make the trainees eligible to appear in the examination. This certificate will remain valid for the entire service career of the trainee and he can reappear if (s)he fails to clear the examination in first or subsequent attempts.
- ii. The papers for these exams would be prepared in each of the RTIs on the basis of the course material used for the training which would be developed by the all the RTIs in consultation and as per the directions of the NADT.



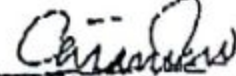
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- iii. *The papers will be checked and marked in the individual RTIs concerned. The marks will be remitted by the RTIs to NADT who will then remit it to the Directorate of Examination who will aggregate and declare the results within 45 days of the conduct of the examination.*
- iv. *The pass percentage for these exams will be 60% for general candidates and 55% for reserved candidates.*
- v. *Passing this exam will not be mandatory condition for future increments. However, no freshly promoted ITO would be given any executive posting involving assessment work unless (s)he qualifies the examination being conducted after training of the freshly recruited ITOs.*

NADT may please issue necessary instructions to all the RTIs to facilitate conduct of examination of all newly promoted ITOs at the end of their training in the RTIs in consonance with these Rules without any further delay.

Thanking You.

Yours faithfully,



(R.C. Badhok)

Addl. Director of Income Tax (Exams)
New Delhi

28/2/2017